

**Florida Support Administrators Association  
(FSAA)**

**Telephone Conference Call  
Friday, April 29, 2005**

- I. Welcome – Malinda Jackson opened the meeting at 10:02 a.m. Those in attendance at the beginning of the telephone meeting and those who joined during the telephone phone meeting included: Malinda Jackson, Doris Bacon-Elsea, Jeanne Eader, Marianne Lorenzen, Steve Swartzel, Alex Miller, and Doug Dillon.
- II. Discussed minutes of 3/14.04. It was requested that in the future all acronyms be spelled out in the minutes. This would be more appropriate and eliminate any confusion as to the meaning of the acronyms. Following this discussion the minutes of 3/14/05 were approved. (moved by Marianne Lorenzen and seconded by Alex Miller).
- III. It was moved by Steve Swartzel and seconded by Marianne Lorenzen to approve the following 2005-2006 slate of officers:

President: Malinda Jackson  
President Elect: Steve Swartzel  
Secretary: Doris Bacon-Elsea  
Treasurer: Debra Elliott

The slate was unanimously approved.

- IV. After a lengthy discussion it was decided to table a vote on the vacant positions of Immediate Past President and Past President. Malinda Jackson will research the By Laws and check past history of Florida Association of School Administrators (FASA) as it relates to filling these positions. We will continue the discussion at the summer meeting and determine whether the group needs to have a committee review all the By Laws in an effort to address this unique situation.
- V. Malinda Jackson led a discussion on Regional Representatives and the counties each representative should/may represent, it was moved by Steve Swartzel and seconded by Marianne Lorenzen that FSAA use the “06.18.03 Office of School Improvement Regional Map.” It was also discussed that the geographical description of each region should be added to the By Laws.
- VI. Malinda Jackson reminded the members that the FSAS Summer Conference would be July 6th through July 9th in Naples, Florida. FSAA will hold its meeting prior to the FSAS Conference opening session.
- VII. Jeanne Eader informed the members that all the suggested changes to the FSAA Brochure will be incorporated into a ‘DRAFT’ and distributed at the FSAA Summer meeting for discussion.
- VIII. Malinda Jackson adjourned the meeting at 10:46 a.m.

Minutes submitted by  
Doris Bacon-Elsea  
5/11/05